

August 18, 2015

JASPER, FLORIDA

REGULAR SESSION

The Board of County Commissioners, Hamilton County, Florida, met in regular session on Tuesday, August 18, 2015, at 6:00 p.m. in the Board Meeting Room, 207 Northeast First Street, Jasper, Florida. Present were Commissioners Robert Brown, Randy Ogburn, Josh Smith Buster Oxendine and Beth Burnam, a full Board being present. Also present was County Coordinator Louie Goodin, County Attorney John McCormick and Attorney Cliff Adams.

The meeting was called to order by Chairman Josh Smith and led in prayer by John McCormick with the Pledge of Allegiance being led by Chairman Smith.

CONSENT AGENDA

- Motion by Commissioner Ogburn to approve the Consent Agenda. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

NW 23RD BLVD - DEED ACCEPTANCE

Attorney Cliff Adams gave the Board a status report on the right-of-way acquisition for NW 23rd Blvd. Mr. Adams recommended that the Board approve and accept the deeds from Rosa Mae Dorrman and Hamilton Energy. Mr. Adams stated that he only has two (2) remaining right-of-ways to obtain.

- Motion by Commissioner Burnam to accept the deeds from Rosa Mae Dorman and Hamilton Energy as recommended by special counsel Cliff Adams. Second was made by Commissioner Brown, motion carried with a unanimous vote.

Mr. Adams then provided the Board with a possible timeline for obtaining the remaining two (2) right-of-way parcels prior to filing the resolution for the Eminent Domain if necessary. Staff stated that the project should start around mid-November.

ROAD PAVING PROJECTS – STATUS REPORT

Engineer Greg Bailey gave the Board a status report on the current road and building projects.

CR-143 – Mr. Bailey advised the Board that the contractor is finishing up the CR-143 resurfacing project.

- Motion by Commissioner Ogburn to approve pay request #3 for Scruggs in the amount of \$597,487.46 for the CR-143 paving project and as recommended by County Engineer Greg Bailey. Second was made by Commissioner Oxendine, motion carried with a unanimous vote.

16th AVENUE – Mr. Bailey stated that he is preparing the 16th avenue bid documents.

FDOT PROGRAMS – Mr. Bailey presented the Board with a list of the current FDOT programs and the changes in the design, inspection and engineering. Mr. Bailey discussed with the Board the certification process of the FDOT programs and also how the eligibility requirements for the programs have changed. Mr. Bailey stated that FDOT will determine the engineer for the CEI and Design with the administrative costs to be reimbursed. Mr. Bailey also discussed the LAP Certification requirements and advised the NFPS is currently one (1) of three (3) engineer firms to be approved to design LAP projects. Mr. Bailey also stated that the Board will now need to hire an engineer to review the plans for a LAP project.

1ST STREET – Mr. Bailey stated that he would be requesting permission from the Board to advertise for bids at the next Board meeting.

SW 90TH BLVD. – Mr. Bailey advised the Chairman that he as of yet to get the numbers for the milling of SW 90th Blvd. However, later in the meeting Mr. Bailey presented the Board with an estimate of the amount of milling needed to mill up to NW 86th Blvd. and also up to the Friendship Cemetery. The Board requested that the road be placed on the agenda for the next Board meeting.

DRAINAGE / GRADING ISSUES ON SW90TH BLVD. – JEANIE PENNINGTON

County Coordinator Louie Goodin advised the Board that the issue with Ms. Pennington has been resolved and that she no longer wishes to address the Board.

SHIP / CDBG PROGRAM – STATUS REPORT

Ship Administrator Spencer Nabors, presented the Board with a status report on the Ship program. Mr. Nabors stated that the CDBG grant is progressing according to schedule. The Board discussed the excessive washing of the front steps of Eunice Anderson’s home; Mr. Nabors advised the Board that the contractor will address the issue. The Board also discussed an issue with homes not being cleaned-up around; however, due to no code enforcement there is no policy to enforce the rules. County Attorney John McCormick presented the Board with a copy of the revised Ship contract for In Touch Consulting Group, Inc.

- Motion by Commissioner Ogburn to approve the Ship Contract with In Touch Consulting Group, Inc. with the correction to Article 4 and the signature of Chairman Smith. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

PETITION TO CLOSE A PUBLIC ROAD – A PORTION OF SW 31ST STREET – NATHANIEL COMBASS

Petitioner Nathaniel Combass addressed the Board and explained the purpose of the petition to close a portion of SW 31st Street was due to safety of individuals using the road. The Board questioned Mr. Combass about the neighboring property owners and their willingness to close the road, to which Mr. Combass stated that all of them are in agreement to close the road.

- Motion by Commissioner Ogburn to direct staff to proceed with a notice / advertisement of a public hearing to close a portion of SW 31st Street. Second was made by Commissioner Oxendine, motion carried with a unanimous vote.

PETITION TO CLOSE A PUBLIC ROAD – A PORTION OF SW 49TH TRAIL – CASTELL VAUGHN

The Board briefly discussed the portion of the road that is being relocated and the portion that has been petitioned to be closed.

- Motion by Commissioner Brown to direct staff to proceed with a notice / advertisement of a public hearing to close a portion of SW 49th Trail. Second was made by Commissioner Ogburn, motion carried with a unanimous vote.

SECOND PUBLIC HEARING – SE 15-06 – PETITION FOR SPECIAL PERMIT FOR ESSENTIAL SERVICES TO CONSTRUCT AN ELECTRICAL SUBSTATION IN AN AGRICULTURAL – 5 (A-5) ZONE AS FOR IN SECTION 4.5.5 LAND DEVELOPMENT REGULATIONS (DUKE ENERGY)

Chairman Smith recessed the regular Board meeting and called the public hearing to order at 6:30 p.m.

Land Use Administrator Megan Carter explained that this public hearing was a continuation and that the applicant has requested that the item be removed from the agenda and re-advertised at a future date.

RESOLUTION – RURAL ECONOMIC DEVELOPMENT

County Coordinator Louie Goodin explained the purpose of the Rural Economic Development Resolution.

- Motion by Commissioner Burnam to approve the resolution. Second was made by Commissioner Ogburn, motion carried with a unanimous vote.

DISCUSSION OF ACQUISITION FOR ADDITIONAL PARKING AREA FOR HEALTH DEPARTMENT

County Coordinator Louie Goodin advised the Board that he submitted the Board's counter offer to Mr. Ratliff and his offer is \$30,000. Chairman Smith advised the Board that there is property across the street that could be utilized for parking. After a brief discussion, the Board by unanimous consent stated they were no longer interested in the property at the \$30,000 price.

APPROVE MOTOR GRADER MINIMUM SPECIFICATIONS – DETERMINE BID DATE

- Motion by Commissioner Ogburn to approve the bid specifications and for bids to be returned at 3:00 p.m. on October 1st with the Board to make a decision during the Board meeting on October 6th. Second was made by Commissioner Oxendine, motion carried with a unanimous vote.

DISCUSSION OF LAND USE AND PLANNING DEPARTMENT

Chairman Smith stated that the Board requested a proposal from NFPS the current Land Use provider to continue providing the services. The Board stated that they are satisfied with the current Land Use situation and have not had any complaints. Greg Bailey, with NFPS, explained the current work load and fee structure and submitted a proposal in the amount of \$19,500 plus \$1,500 direct expense for NFPS to continue providing the Board with administration of the Land Use department. Mr. Bailey also suggested that the Board consider adjusting the special exception fee as well. Mr. Bailey reviewed the fees collected and the portion that goes to the Board and NFPS. The Board agreed to think about the proposal and make a final decision at the September 1st Board meeting.

CIRCLE OF LIFE ASSISTED LIVING – MILTON SMITH

The Board stated that no action will be taken until after the Development Authority meeting on August 27th. Mr. Goodin stated that according to his research that the only incentives that have been requested by Circle of Life Assisted Living is for the impact fees to be waived by the City of Live Oak. The Board stated that they would be in attendance for the Development Authority meeting on the 27th in support of the application of Mr. Smith.

DISCUSSION OF CHANGE IN BOARD MEETING ROOM LOCATION

Chairman Smith requested that the Board members take a look at the old Band Room at the Annex as a possible new Board meeting room. Mr. Goodin gave the Board the dimensions of several rooms at the Annex and advised the Board that he would put together a cost estimate for the renovation.

BUDGET WORKSHOP

County Auditor Ken Daniels gave the Board an overview of the current status of the budget.

SHERIFF DEPARTMENT

Sheriff Reid and Major Davis addressed the Board regarding the Sheriff's budget.

- After a lengthy discussion, the Board agreed to allow the Sheriff's Department to roll \$50,000 into the 2015 / 2016 fiscal year.

MAINTENANCE DEPARTMENT

- Motion by Commissioner Oxendine to make the following changes to the Maintenance budget:
 1. Purchase a new mower - \$9,000
 2. Remove the additional position request in the amount of \$55,477 and the current position held by Travis Erixton in the amount of \$34,141.06.
 3. Transfer Travis to the Road Department at \$11 per hour and to hire two (2) additional employees at \$10 per hour.
 4. Purchase a trailer - \$2,800
 5. Purchase Crew Cab Pick-up - \$27,783

Second was made by Commissioner Ogburn, motion carried with a unanimous vote.

EMPLOYEE SALARY INCREASE

- Motion by Commissioner Oxendine to allow a three (3) percent raise for all county employees. Second was made by Commissioner Burnam, motion carried with a four (4) to one (1) vote. Chairman Smith voted against the motion and stated for the record that he was in favor of the raise but not how it was structured.

JASPER PD – ANIMAL CONTROL

- Motion by Commissioner Oxendine to remove the \$15,000 request from the City of Jasper for half of an Animal Control vehicle. Second was made by Commissioner Ogburn, motion carried with a unanimous vote.

EMS SHELTER / ROOF

- Motion by Commissioner Oxendine to remove \$71,000 from the EMS capital outlay. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

COUNTY COORDINATOR – SALARY INCREASE

- Motion by Commissioner Oxendine to approve a salary increase for County Coordinator Louie Goodin from \$60,000 to \$65,000 to be in effect on October 1st, for him to be allowed to take county vehicle home at his discretion and to receive the 3% salary increase as well. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

ROAD DEPARTMENT

The Board by unanimous consent agreed to allow Road Superintendent James Bell to hire an assistant superintendent from within.

APPROVE BILLS

- Motion by Commissioner Brown to approve the bills, (vouchers 110428 – 111088 and checks 049246 – 049356). Second was made by Commissioner Oxendine, motion carried with a unanimous vote.

CORRESPONDENCE AND ANNOUNCEMENTS

- County Coordinator Louie Goodin advised the Board that Project Bark would be in Jasper next week and would like to meet with the Board. The Board agreed to hold a special meeting, Tuesday, August 25, 2015 at 7:00 p.m.

- Commissioner Ogburn discussed with the Board issues with how the roads are being graded in his district.
- Commissioner Burnam stated that the clean-up project being headed up by Heather Cruce is working and will be an asset to Hamilton County.
- Commissioner Burnam also advised the Board that she has received several inquiries as to what is happening on the property owned by Robin Squires. Commissioner Burnam requested that legal staff check the legal requirements of his operation.
- Commissioner Oxendine discussed with the Board the need for an additional dirt pit that is high / dry and has usable material. The Board agreed for staff to make contact with several property owners or prepare the paperwork/permits for the county to actually utilize county property.

There being no further business before the Board, the Chairman adjourned the meeting at 10:53 p.m.

JOSH SMITH, CHAIRMAN

ATTEST:

GREG GODWIN, EX-OFFICIO CLERK