

**December 6, 2016**

**JASPER, FLORIDA**

**REGULAR SESSION**

The Board of County Commissioners, Hamilton County, Florida, met in regular session on Tuesday, December 6, 2016 at 9:00 a.m. in the Board Meeting Room, 207 Northeast First Street, Jasper, Florida. Present were Commissioners Robert Brown, Randy Ogburn, Beth Burnam, William Mitchell and Josh Smith, a full Board being present. Also present was County Coordinator Louie Goodin and Attorney Cliff Adams. County Attorney John McCormick was absent due to being sick.

The meeting was called to order by Chairman Randy Ogburn and led in prayer by Commissioner Smith with the Pledge of Allegiance being led by Chairman Ogburn.

**ELECTION CHAIRMAN / VICE CHAIRMAN**

- Motion by Commissioner Burnam to elect Commissioner Ogburn as the Chairman and Commissioner Brown as the Vice Chairman for the 2017 fiscal year. Second was made by Commissioner Smith, motion carried with a unanimous vote.

**SHIP / CDBG PROGRAM – STATUS REPORT**

Ship Administrator Spencer Nabors gave the Board a status report on the current SHIP projects. Mr. Nabors presented the Board with the following Round 4 Ship applications: Seth Adams – Purchase Assistance, Christopher Hill – Purchase Assistance, James O. Lee Sr. – Rehabilitation and Susan Campo / Kara Orndorff – Rehabilitation.

- Motion by Commissioner Smith to approve the Round 4 applications as recommended by Spencer Nabors with ITC. Second was made by Commissioner Brown, motion carried with a unanimous vote.

Mr. Nabors also advised the Board that the CDBG closing will be completed by the end of February.

## **ROAD PAVING PROJECTS – STATUS REPORT**

Engineer Greg Bailey gave the Board a status report on the current road projects.

**SW 107<sup>TH</sup> AVE. / SW 55<sup>TH</sup> DRIVE** – Mr. Bailey advised the Board that the surveyor is currently working on the road and the wetland delineation.

**NW 23<sup>RD</sup> BLVD/SW 59<sup>TH</sup> DRIVE** – Mr. Bailey advised the Board that a preconstruction meeting will be held on December 14<sup>th</sup> at 2:00 p.m. for NW 23<sup>rd</sup> Blvd. and SW 59<sup>th</sup> Drive.

**1<sup>ST</sup> STREET, NW 96<sup>TH</sup> PLACE, JOHNS STREET** – Mr. Bailey discussed the FDOT review for the three (3) projects and advised the Board that he will contact Scruggs and get the issues resolved in order to get the projects closed out. After a discussion of the tree on 1<sup>st</sup> Street, the Board agreed to allow the contractor to work around the tree rather than to remove it. The Board also discussed the fact that the sidewalk repairs and ADA Ramp will be constructed by the Road Department due to that portion not being covered in the FDOT grant.

**CORINTH BAPTIST CHURCH ROAD** – Commissioner Smith requested that the Board allow staff to prepare a cost estimate for the resurfacing of the road.

**NW 16<sup>TH</sup> AVE.** – Commissioner Burnam advised the Board that she has received a request to do something on NW 16<sup>th</sup> Ave. to slow the traffic at the Church that is located near the roadway. After a brief discussion, Mr. Bailey stated that he would look at the situation and make a recommendation.

## **CAREER SOURCE NORTH FLORIDA**

Sheryl Rehberg, with Career Source North Florida, presented the Board with the 2015-2016 Annual Report and explained the services being provided to the county. Ms. Rehberg also introduced her replacement Diane Head as Executive Director. Ms. Rehberg thanked the Board for the opportunity to work together and stated that she would still be available if needed. Ms. Rehberg and the Board discussed the upcoming job fairs and how the jobs were being advertised as well as where the job fairs were being held. The Board questioned how the information regarding potential jobs are placed for public

awareness and agreed to make changes as to how individuals are being made aware of potential jobs in the area. The Board thanked Ms. Rehberg for her years of service.

### **CONSENT AGENDA**

- Motion by Commissioner Smith to approve the Consent Agenda. Second was made by Commissioner Brown, motion carried with a unanimous vote.

### **HAMILTON COUNTY DEVELOPMENT AUTHORITY**

Economic Development Director Susan Ramsey was not able to be in attendance for the meeting; however, Mr. Goodin reminded the Board of the Interstate Task Force meeting on Wednesday, at 11:00 a.m. in the Development Authority conference room.

### **COURTHOUSE GENERATOR BID AWARD**

County Coordinator Louie Goodin presented the Board with the bid results from the Courthouse Generator, the results were as follows:

1. Graham and Sons - \$96,500.00
2. Shine & Company - \$88,800.00
3. Felknor Electric, Inc.- \$85,769.00

Building Official John Auer discussed the bid specifications and also advised the Board that an additional \$3,500 will be required to construct a new pad and transformer in order to keep from having to tear into the Courthouse. Mr. Auer also suggested that the Board allow him to negotiate with whomever the Board chooses to award the bid to in order for the county to purchase the selected generator and save the expense of the sales tax ect. Mr. Auer then recommended that the Board award the bid to Felknor Electric, Inc. as the low bidder. Commissioner Mitchell questioned Mr. Auer as to the size of the generator and the fact that it will operate on natural gas rather than propane or diesel. Mr. Auer stated that based on the Courthouse's peak power usage that he recommended a 150 KW generator and that the reason for the natural gas was the availability from the City of Jasper. The Board also directed the Clerk to pay for the generator using the Courthouse Renovation Funds.

- Motion by Commissioner Smith to award the bid for the Courthouse generator to Felknor Electric, Inc. in the amount of \$85,769.00 and to allow Building Official John Auer to negotiate with the company to allow the county to purchase the generator. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

## **ECONOMIC DEVELOPMENT AGREEMENT – DRAFT ORDINANCE**

Attorney Cliff Adams advised the Board that the Land Use Administrator Megan Carter is in the process of taking the Ordinance before the Planning and Zoning Board and then advertising accordingly.

## **PROJECT BARK – DISCUSSION**

County Coordinator Louie Goodin advised the Board that there is nothing new to report; however, the owners are still negotiating off take agreements in Europe and that a decision on the plant should be forthcoming. Attorney Cliff Adams also stated that regarding the acquisition of the property from PCS Phosphate that there have been some questions as to the easement. Mike Williams, with PCS, was present and stated that the easement could not be sold or donated due to the land not being released by FDEP. Mr. Williams did say that once the property is released by FDEP that PCS would consider selling or donating the right-of-way in the future and that it will be approximately one (1) year before being released.

## **BOARD APPOINTMENTS**

County Coordinator Louie Goodin presented the Board with a list of the current Board appointments. After a review of the list Commissioner Burnam agreed to allow Commissioner Mitchell to remain on the Veterans Memorial Park Committee, Commissioner Mitchell will also take Chairman Ogburn's position on the Small County Coalition and Commissioner Burnam stated that she also serves on the Chamber's Beautification Committee.

## **NEW RECREATION DEPARTMENT FIELDS – DISCUSSION**

County Coordinator Louie Goodin presented the Board with a cost estimate for the proposal to relocate the Senior League field and make the current Senior League field into two (2) individual fields. Commissioner Smith

explained the purpose for the proposal and also suggested constructing the Senior League field first and then construct the others. The Board directed staff to continue to work on the estimate and timeline for the project.

### **APPROVE BILLS**

- Motion by Commissioner Brown to approve the bills (vouchers 120187 – 120486 and checks 052970 – 053180). Second was made by Commissioner Smith, motion carried with a unanimous vote.

### **FY 2015 – 2016 BUDGET AMENDMENTS**

- Motion by Commissioner Burnam to approve the 2015 – 2016 budget amendments. Second was made by Commissioner Brown, motion carried with a unanimous vote.

### **LEAVE PAYOUT**

- Motion by Commissioner Brown to approve the leave payout for Edgar Lumpkin. Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

### **CORRESPONDENCE AND ANNOUNCEMENTS**

- County Coordinator Louie Goodin reminded the Board of the required ethics training.
- Mr. Goodin also discussed the Legislative Grant request due date, with the Board requesting that a submittal be made for an arena roof.
- Mr. Goodin announced that the Road Department Christmas luncheon will be on December 20<sup>th</sup> and the Courthouse luncheon on December 22<sup>nd</sup>.
- Mr. Goodin then stated that EMS received a favorable compliance monitoring report.

- Commissioner Mitchell stated that he looked forward to working with the Board.
- Commissioner Burnam discussed with the Board the success of a developer in Mississippi with the project named the Golden Triangle. Commissioner Burnam also discussed the possible need for electronic signs for the community that would allow staff to advertise and better educate the public on upcoming events.
- Commissioner Brown reminded the Board of the Christmas Parade in Jasper on Saturday, December 10<sup>th</sup>.
- Commissioner Smith requested that the Board allow the Road Department to place advisory speed limit signs on NW 40<sup>th</sup> Ave. The Board directed Mr. Goodin to take care of the issue and for the speed limit to be 25 mph.

There being no further business before the Board, Chairman Ogburn adjourned the meeting at 10:52 a.m.

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RANDY OGBURN, CHAIRMAN

ATTEST:

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GREG GODWIN, EX-OFFICIO CLERK



